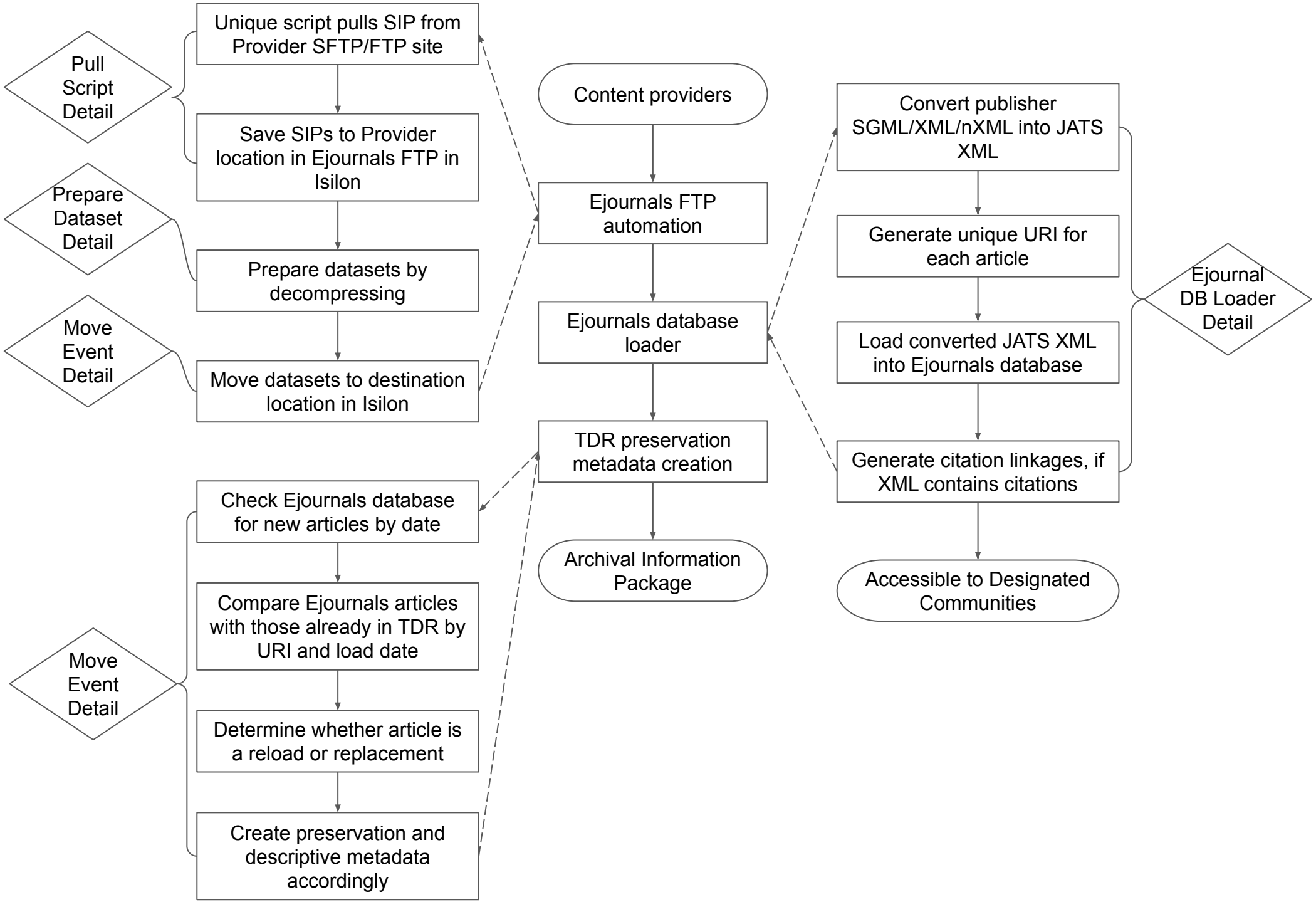INGEST PROCESS OVERVIEW